

CONFERENCE REGULATIONS
32nd International Colloquium of the Corpus Vitrearum
and
the 13th International Forum for the Conservation and Technology of Historic Stained
Glass
("Regulations")

Part 1: Conference Information Sheet ("Information Sheet")

I. General Information:

1. Name of the Conference: 32nd International Colloquium of the Corpus Vitrearum “Research on Stained Glass: History and Methods”; 13th Forum for the Conservation and Technology of Historic Stained Glass “Historical Techniques and Approaches to the Conservation and Restoration of Stained Glass” (“Conference”).
2. Date of the Conference: 6–10 July 2026 (“Date”).
3. Venue of the Conference: Kraków (“Venue”).
4. Organizer of the Conference (“Organizer”):
 - a) Jagiellonian University, ul. Gołębia 24, 31-007 Kraków, on behalf of which the organizational unit Intercollegiate Centre for Stained Glass Research performs activities related to conducting the Conference;
5. Conference Website: cvp.ihs.uj.edu.pl/kolokwium-i-forum-2026 (“Conference Website”).
6. This Conference Information Sheet (“Information Sheet”).
7. Registration Period: 17 December 2025 – 15 April 2026 (“Registration Period”).
8. Website for Conference Registration: <https://corpusvitrearum.systemcoffee.pl/> (“Registration Website”).
9. Registration Form: electronic form available on the Registration Website, through which participation in the Conference must be registered (“Form”).
10. Form of Participation in the Conference: active and passive
11. Active Participants are Participants presenting a paper (“Speakers”).

12. Rules for Qualification for Participation in the Conference: Decision of the Organizer based on the selection of paper submissions.
13. Participant Limit: 195 (“Limit”).
14. Withdrawal from Participation in the Conference: by sending information to the Organizer via e-mail: cvp@uj.edu.pl.
15. Conference Fee (if applicable): Forum: 100/150/200/250 EUR; Colloquium: 180/230/280/330 EUR; Colloquium and Forum: 250/300/350/400 EUR – fees vary depending on type of participation (passive/active) and registration period (“Fee”).*
16. Conference Language: English, German, French.

II. Submission of Presentations (“Rules for Submission of Presentations”)

17. Types of conference presentations: lecture with multimedia presentation, poster.
18. Rules for submitting presentation proposals:
 - a) Email address for submitting proposals: cvp@uj.edu.pl
 - b) Type of submission: abstract
 - c) Deadline for submission: 31 May 2025 (“Submission Deadline”)
 - d) Method of notification of acceptance for presentation: email sent to the addresses of the individuals who submitted abstracts
 - e) Date of notification of acceptance: 30 July 2025
 - f) Other: Further contact to arrange details of the presentation will be conducted in a manner agreed upon by the Participant and the Organizer.

When selecting presentations for the Conference, the Organizer exercises its discretion while ensuring a high scientific level and thematic diversity. The Organizer’s decision is final, does not require justification, and is not subject to appeal.

III. Photo Documentation (“Rules for Sharing”)

19. Rules for Sharing Photo Documentation:

The photo documentation (“Photo Documentation”) will be made available:

 - i. On the date: 31 July 2026
 - ii. To an unlimited audience of the Facebook service

- iii. On the Organizer's websites, on the Organizer's social media profiles: Facebook, and on the Conference Website.

IV. Use of Image ("Rules for Use of Image")

20. The image of the Participant, including a Participant who is a Speaker, captured in the Photo Documentation in connection with participation in the Conference ("Image"), will be shared in accordance with the following rules:
- a. The Image will be published on the Conference Website, the Organizer's websites, the Organizer's social media profiles, and on the Corpus Vitrearum Polska Facebook profile.
 - b. The Image will be published without identifying the Participant in the case of general photos documenting the proceedings, and sometimes with the Participant's full name in the case of photos showing a specific individual.
 - c. The Image will be published by the end of July 2026 (e.g., December 2025 for an indefinite period).
 - d. The Image will be shared with an unlimited audience on the Facebook platform.
 - e. The Image will be used until consent is withdrawn. Consent may be withdrawn by contacting the Organizer at the following address:

Address: Institute of Art History, Jagiellonian University, ul. Grodzka 53, 31-001
Kraków

Email: cvp@uj.edu.pl

Terms capitalized in the Regulations have the meanings assigned to them in the Conference Information Sheet.

Part 2: Rules for Participation in the Conference – Regulations

§ 1 Date and Duration

- 1. These Regulations define the rights and obligations of Participants of the Conference, which will take place on the Date and at the Location indicated in the Information Sheet, in an on-site format.

2. A Conference Participant is any adult natural person with full legal capacity who, during the Registration Period, has either submitted a request to participate in the Conference or accepted an invitation from the Organizer to participate in the Conference, completed registration as described in § 2 of the Regulations, accepted the Regulations, and received confirmation from the Organizer of their qualification for participation in the Conference (hereinafter referred to as the “Participant”).
3. The Regulations are made available to Participants on the Conference Website in a manner allowing them to be downloaded and accessed offline.
4. The Organizer reserves the right to amend the Regulations due to changes in generally applicable laws or the necessity to adapt the Regulations to such changes, in particular to enhance safety measures related to the Conference. Changes to the Regulations will take effect within 7 days of their publication on the Conference Website. For Participants who accepted the Regulations before the amendment, the change will take effect within 7 days of notifying them by email, provided they do not raise any objection within that period.
5. The Organizer also reserves the right to amend the Regulations for changes that do not negatively affect Participants’ rights or for corrections of obvious typographical or editorial errors. In such cases, changes may take effect in less than 7 days but not earlier than 3 days after notifying Participants by email, provided no objection is raised within that period.
6. The Organizer reserves the right to change the Date or format of the Conference if conducting the Conference on the specified Date or in the specified format is impossible or excessively difficult due to circumstances beyond the Organizer’s control. Any change of Date or format will be promptly announced on the Conference Website.
7. The Conference program is published on the Conference Website. The Organizer reserves the right to make changes to the program, including adjustments to the schedule or the order of presentations. Any changes will be promptly communicated on the Conference Website. Changes to the program do not constitute changes to the Regulations.

§ 2 Conference Registration

1. Participation in the Conference requires prior registration by completing and submitting the Form available on the Registration Website.
2. Detailed information on registration, including the Participant Limit and Rules for Qualification for Participation, is provided in the Information Sheet.
3. The Organizer is not responsible for incorrect or false information provided during registration.
4. A person who registers for the Conference will receive an email from the Organizer informing them of their acceptance or non-acceptance to participate in the Conference.
5. By registering via the Form, the registrant confirms that they have read the Regulations and accept its terms, which is equivalent to granting the permissions, licenses, and authorizations described in the Regulations. In the case of a paid Conference, registration also constitutes an obligation to pay the Fee. Registration is completed when the Participant's data is entered into the Form and submitted via the system on the Registration Website.
6. A person who has registered secures a place at the Conference upon receiving confirmation of their qualification from the Organizer, and in the case of paid Conferences, additionally upon payment of the Fee.

§ 3 General Rules for Participation in the Conference

1. Upon arrival at the Conference Venue, the Participant is required to confirm their attendance at the registration desk.
2. For the purpose of ensuring security at the Conference, the Organizer may use video surveillance covering the entire Conference area as well as its individual sections. The rules for the use of monitoring by the Organizer are specified in Regulation No. 34 of the Rector of the Jagiellonian University of 16 May 2019 on the "Regulations for Video Surveillance at the Jagiellonian University" with later amendments, available in the Public Information Bulletin of the Jagiellonian University.

3. Participants are obliged to comply with safety regulations, occupational health and safety, fire protection rules applicable at the facilities where the Conference is held, and any sanitary regulations in effect at that time.
4. Conference staff, in the event of a Participant disturbing public order or failing to comply with the Regulations, are authorized to:
 - a) call upon the Participant to behave appropriately;
 - b) request the Participant to leave the Conference premises;
 - c) summon the relevant authorities if the Participant's behavior requires such intervention, particularly if it poses a threat to other Participants, Conference staff, or the Organizer's property.
5. The Organizer is not responsible for incidents resulting from Participants' failure to comply with the Regulations or from disregarding the Organizer's instructions or the orders of Conference staff and security personnel.
6. Participants accept the established rules and program of the Conference and agree not to interfere with its conduct or disrupt its proceedings. The Organizer is entitled to exclude Participants who violate the Regulations, in particular if they:
 - a) disrupt the Conference;
 - b) act contrary to the law, public morals, or infringe the justified interests of third parties;
 - c) attempt to circumvent or indicate an attempt to circumvent the Regulations or the rules of participation;
 - d) act in a way that violates the legitimate interests of the Organizer or damages its reputation.
7. In case of any threat to the life or health of Participants, the Participant is obliged to immediately inform Conference staff.
8. When providing Participants with Conference materials ("Conference Materials"), the Organizer emphasizes the need to respect intellectual property rights. Participants undertake to use the Conference Materials solely for their personal use. Modifying, copying, transmitting, publicly performing, or using these materials for commercial purposes requires prior written consent from the Organizer or another authorized entity. Participants bear full responsibility for any damages resulting from behavior contrary to this provision.

§ 4 Presentations

1. By registering for the Conference via the Registration Form, a Participant expresses their intention to deliver a Presentation in accordance with the Rules for Submitting Presentations described in the Information Sheet.
2. Submitting a Presentation in accordance with the Rules, in particular providing the Organizer with an Abstract (“Abstract”), constitutes granting the Organizer a non-exclusive, unlimited, worldwide, and perpetual license to use the Abstract in accordance with §§ 4(5)–(8) of these Regulations, with the right to sublicense to third parties for purposes analogous to the license. This includes selection for the Conference, preparation, organization, execution, and settlement of the Conference, preparation of Conference Materials, including the Abstract Book, and promotion and dissemination of information about the Conference. The provisions of §§ 4(3), (4), and (9) apply correspondingly to the Abstract. If the Participant submits the Abstract to the Organizer for purposes other than selection, these provisions apply accordingly.
3. A Participant qualified by the Organizer to present a Presentation, or a person who accepted the Organizer’s invitation to present a Presentation (each hereinafter: “Speaker”), bears full responsibility for the form and content of the Presentation.
4. The Speaker undertakes to prepare and present an original Presentation and guarantees that it will not infringe the rights and personal interests of third parties, contain content inciting hatred or discrimination based on race, culture, ethnicity, religion, worldview, or gender. It is also prohibited to propagate ideology or symbols related to totalitarian regimes, present any content prohibited by law, or damage the Organizer’s reputation.
5. If any part of the Presentation contains legally protected elements to which the Speaker does not hold rights, the Speaker guarantees that they are entitled to use them to the extent necessary to deliver the Presentation and grant the Organizer the license with the right to sublicense, as described herein, without the need for the Organizer to obtain additional permissions.
6. The Speaker grants the Organizer a non-exclusive, unlimited, worldwide, and perpetual license, with the right to sublicense, to use the Presentation in whole or in part, individually or as part of a collective work, including in combination with works

or elements chosen by the Organizer (including other Speakers' Presentations, audio and visual content, within Conference Materials), as well as adaptations, derivatives, and materials, graphics, footage, or documentation created in connection with the Presentation, for informational, documentary, educational, instructional, advertising, and promotional purposes of the Organizer and the Conference (hereinafter: the "License").

7. The License is granted from the moment of the Presentation and covers the following fields of use:
 - a) sharing on the Internet and any telecommunication services, on any Organizer social media profiles, Organizer websites, and the Conference Website;
 - b) recording, permanent or temporary reproduction of the Presentation in whole or in part by any means or technology;
 - c) public performance, display, playback, broadcasting, and rebroadcasting, as well as public sharing allowing access at any time and place;
 - d) distribution, lending, or rental of the original or copies of the Presentation;
 - e) creation and dissemination of derivative works based on the Presentation or its elements and using such derivative works in all fields of exploitation specified herein;
 - f) rebroadcasting, dissemination in the press, online, on large-format posters, or any other promotional or advertising forms;
 - g) modifying or adapting the Presentation in whole or in part;
 - h) free use of the Presentation or its elements for advertising, promotion, or the University's activities in Poland and abroad.
8. The License also authorizes the Organizer to grant third parties the right to exercise derivative rights to the Presentation in all fields of exploitation mentioned herein.
9. The Speaker undertakes not to exercise their moral rights against the Organizer or its authorized entities with respect to the Presentation, in particular the right to integrity, first publication, supervision of use, and indication of authorship, provided that use is consistent with the License. The Organizer shall, upon the Speaker's request and whenever possible, respect the Speaker's preference for author attribution.
10. In the event of claims from third parties related to the Presentation or Abstract directed against the Organizer or its authorized entities ("Authorized Entities"), the Speaker:
 - a) shall indemnify the Organizer and/or Authorized Entities to the extent they were

responsible for acquiring rights to legally protected elements of the Presentation or Abstract, including copyrights and related rights, licenses, sublicenses, and permissions described herein;

b) shall bear full responsibility for all damages suffered by the Organizer or Authorized Entities due to claims regarding unlawful use of the Presentation or Abstract or any of their elements.

§ 5 Recording of the Conference

1. The course of the Conference will be recorded in the form of a photo report (hereinafter: “Photo Report”), to which the Participant consents.
2. The Speaker consents to the recording of their Presentation by the Organizer or an entity acting on its behalf in the form of a Photo Report.
3. The Organizer will make the Photo Report available in accordance with the Rules for Sharing.
4. The Photo Report will be used for educational, instructional, informational, documentary, advertising, and promotional purposes of the Organizer and the Conference, as well as for archiving purposes.
5. The license referred to in § 4 of the Regulations also applies to the recording containing the Presentation or its elements.

§ 6 Image / Likeness

1. The Participant, including a Participant who is a Speaker, by registering for the Conference, grants unlimited in time, territorial, and quantitative consent to the use of their Image in accordance with the Rules for Use of Image.
2. The consent referred to in paragraph 1 above includes the use of the Participant’s Image recorded in the Photo Report.
3. The Participant’s Image may not be used for mocking, satirical purposes, or in a way that may harm their reputation or good name.

4. The use of the Image includes recording, editing, copying, and multiple dissemination of the Participant's Image recorded in connection with their participation in the Conference and in accordance with the Rules for Use of Image.
5. The Participant's Image will be used exclusively in connection with the Conference—for educational, instructional, informational, documentary, advertising, and promotional purposes of the Organizer and the Conference, for archiving, and as a Conference report, in particular on the Conference Website, on the Organizer's websites, on the Organizer's social media profiles and internet services, at the Organizer's promotional events, and in promotional materials indicated in the Information Sheet – Rules for Use of Image.
6. In connection with the use of their Image, the Participant will not exercise the right of control or the right to approve each use of the Image, including the right to approve the final form of the Photo Report in which the Image is used, nor the right to be indicated as a person visible in the Photo Report.
7. The Conference may be recorded only by the Organizer. Recording or taking photos by Participants during the Conference is prohibited without the prior consent of the Organizer.

§ 7 Final Provisions

1. This Regulation is made available to Participants on the Conference Website in a manner that allows downloading and offline viewing, and it comes into effect on the date of its publication on the aforementioned website.
2. The presentation of the Presentation, as well as granting the Organizer the License, permissions, and authorizations referred to in the Regulations (for the use of the Abstract, Presentation, and the Participant's, including the Speaker's, Image), within the scope and on all fields of exploitation indicated therein, is free of charge and is made for the statutory purposes of the Organizer, subject to separate agreements concluded with the Speaker.
3. Granting the Organizer the Licenses, permissions, and authorizations referred to in the Regulations is voluntary, but necessary to present the Presentation.
4. In the event of the Conference being canceled, the Organizer will promptly announce this on the Conference Website. The Organizer will not be obliged to provide any

compensation or reimbursement to Participants, including Speakers, for this reason, nor to reimburse costs incurred for participation in the Conference, except for the refund of the Fee if the Conference is paid.

5. Subject to mandatory provisions of law, the law governing the participation agreement in the Conference concluded by accepting the Regulations is Polish law. In matters not regulated by the Regulations, generally applicable provisions of Polish law shall apply, in particular the Civil Code and the Act of 4 February 1994 on Copyright and Related Rights.
6. Subject to mandatory provisions of law, any disputes shall fall under the jurisdiction of the Polish common courts of general competence.
7. The Conference Information Sheet is an integral part of the Regulations.
8. Information on the processing of Participants' personal data is attached to the Regulations.

Attachment:

1. Information on the Processing of Participants' Personal Data

INFORMATION OBLIGATION

Processing of Personal Data

(Attachment to the Conference/Event Regulations organized by Jagiellonian University)

In accordance with Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter “GDPR”), Jagiellonian University informs that:

1. The administrator of the personal data of the Conference/Event Participant is Jagiellonian University, ul. Gołębia 24, 31-007 Kraków, represented by the Rector of JU.
2. Jagiellonian University has appointed a Data Protection Officer (DPO). Contact with the DPO is possible via e-mail: iod@uj.edu.pl or by phone at +48 12 663 12 25, from Monday to Friday, between 8:00 and 15:00.
3. Personal data of the Participant will be processed for the following purposes:
 - a) Performance of the agreement regarding participation in the *32nd International Colloquium of the Corpus Vitrearum “Research on Stained Glass: History and Methods”*; *13th Forum for the Conservation and Technology of Historic Stained Glass “Historical Techniques and Approaches to the Conservation and Restoration of Stained Glass”*, and for registration of participation in the Conference/Event based on the agreement concluded by accepting the Regulations (Article 6(1)(b) GDPR). The Conference/Event will be held on 6–10 July 2026 in-person;
 - b) Conducting photo and video documentation of the Conference/Event for documentation, informational, educational, didactic purposes, promotion of the University and the Conference/Event, and archiving – regarding participants’ personal data in the form of images – based on the granted consent pursuant to the Copyright and Related Rights Act, under Article 6(1)(e) GDPR, i.e., in the public interest, as organizing conferences and events is a public interest activity of a higher education institution under Article 11 of the Act on Higher Education and Science;
 - c) Ensuring the security of the Conference/Event in accordance with the applicable JU Video Surveillance Regulations available at <https://bip.uj.edu.pl/> and the information obligation regarding the processing of images in video surveillance available at

<https://iod.uj.edu.pl/monitoring-wizyjny>, based on Article 6(1)(e) GDPR – regarding data from video surveillance.

4. Providing personal data by the Participant:
 - a) Regarding the data referred to in point 3(a) above is necessary to conclude the agreement and participate in the Conference/Event;
 - b) Regarding the data referred to in point 3(b) above is voluntary;
 - c) Regarding the data referred to in point 3(c) above is voluntary, but failure to provide it – due to the obligation to ensure participants' safety – will result in the inability to participate in the Conference/Event.
5. Personal data provided by the Participant in the registration form will not be disclosed to third parties. Personal data in the form of images may be recorded in photos or videos of the Conference/Event and processed on JU websites and JU social media profiles in a manner accessible to third parties, for purposes related to JU promotion, including reporting on the event – in accordance with § IV sec. 20 of the Regulations.
6. Personal data of the Participant will not be transferred to third countries (outside the European Economic Area) or to international organizations.
7. Recipients of the Participant's personal data are entities providing IT support in organizing the Conference/Event, including the entity supplying the software for event registration.
8. Personal data provided by the Participant in the registration form will be processed until the end of the Conference/Event, and thereafter for the period of statute of limitations for claims arising from participation. Personal data in the form of images will be processed as part of photo and video documentation on JU websites and JU social media profiles until the Participant objects. Video surveillance data will be processed for a maximum of 3 months.
9. The Participant has the right to:
 - obtain information on the processing of personal data and rights under GDPR,
 - access their personal data and have it rectified,
 - request the erasure of personal data from the administrator's records (unless further processing is necessary for legal obligations or for the establishment, exercise, or defense of claims),

- restrict processing,
- transfer data,
- object to processing – in the cases and under the conditions set out in GDPR.

10. Personal data of the Participant will not be subject to automated decision-making or profiling.

11. The Participant has the right to lodge a complaint with the President of the Personal Data Protection Office if they consider that the processing of their personal data violates GDPR.